## Dunklin R-5 MOCAP Virtual Courses Enrollment Procedures Fueled by LAUNCH

Formerly called MoVIP, the Missouri Course Access Program (MOCAP) provides a catalog of online courses. MOCAP students are guided through courses by Missouri-certified teachers. Courses are delivered over the Internet. MOCAP's mission is to offer Missouri students equal access to a wide range of high quality courses, flexibility in scheduling, and interactive online learning that is neither time nor place dependent.

MOCAP is not a school and does NOT offer a complete high school diploma program. Instead, they offer courses that will be applied to the student's transcript at the local school toward graduation. Successful MOCAP students will graduate with a high school diploma from the local school. Many schools distinguish MOCAP courses on a student's transcript by putting an asterisk next to them.

MOCAP allows Missouri to:

- Expand the range of courses and opportunities offered to students
- Offer courses for students where there are no qualified teachers to teach the course
- Offer students a course not offered by their school district
- Provide courses for students who have schedules that prevent them from taking a course when it is
  offered
- Present high quality instruction to students who are in alternative education settings or on home and hospital instruction
- Provide additional support and extended time to students who failed to achieve in regular courses
- Provides equity across programs and school in the quality of instruction MOCAP offers "any time, any place" learning for Missouri students

Included in this document are the Dunklin R-5 School District's guidelines for participating in MOCAP.

## Participation Guidelines:

- Students interested in taking a MOCAP course at Herculaneum High School must have attended Herculaneum High School at least one semester prior to this request and must be registered as a Herculaneum student while completing these courses.
- Students will be allowed to enroll in MOCAP courses only if it is determined by the high school
  principal, in conjunction with the guidance counselor(s) and/or IEP team, that this is in the best
  educational interest of the student. Students will be notified within ten (10) business days of
  determination. If it is determined that this is not the best educational option for this student, they will be
  denied enrollment. The student and his/her guardian have the option to appeal to the board of
  education for reconsideration.
- The Dunklin R-5 School District uses the <u>LAUNCH</u> virtual program.

- Students must continue to make adequate progress in the course, or they will be dropped from the course and credit will not be granted. Progress checks will be made by the LAUNCH teacher at one-fourth, one-half, and three-fourths of the way through the semester.
- Students enrolled in virtual courses are expected to complete all requirements in the time allotted for the course.
- Students taking more than two courses must have an individualized learning plan (Individual Career and Academic Plan) to be created in partnership with their grade-level counselor.
- If a student fails a virtual course, they cannot enroll in any other virtual courses.
- We do not provide internet access for courses taken off campus.
- We will provide a chromebook. We will provide connectivity technical support while the student is on campus, but we will not provide technical support for the use of the learning management system used by the virtual course provider.
- Full-time students wanting to participate in a virtual course will be assigned the MOCAP course in their schedule and will complete the course during a period in the library.
- The virtual course teacher becomes the teacher for this course; therefore, Herculaneum teachers will not provide tutoring or assistance on coursework for these virtual courses.
- The district will not pay for classes that then cause the student to exceed a normal 7-period school day for Fall and Spring courses, and a normal 2-period school day for Summer courses. Students are welcome to take these outside of school hours at their own expense.
- All graduation policies regarding credit requirements and acquisition still apply.
- Students taking the following courses online will be required to complete required state and local assessments on scheduled dates:
  - Algebra I Algebra I End of Course (EOC)
  - Biology I Biology I End of Course (EOC)
  - English II English II End of Course (EOC)
  - Government Government End of Course (EOC); Constitution Test (offered on campus)
  - American History Civics Test (offered on campus)
- AP Courses will be weighted.
- Students must meet the MOCAP registration deadlines set by the district:
  - Fall semester: March 31
  - Spring semester: November 1
  - Summer semester: April 30
- Students wishing to enroll must complete the enrollment form online and then meet with their counselor.
  - <u>https://docs.google.com/forms/d/e/1FAIpQLSei2Nuu0t4Keh1DoIQb3UBo93GUbKAMsA783Kpr2</u>
     <u>-3pvawCVQ/viewform?usp=sf\_link</u>

## Handbook Information

Because virtual instruction can be an effective education option for some students, there may be courses available either through a district-provided virtual option or through the Missouri Course Access Program (MOCAP). More information about virtual courses can be found at <u>LAUNCH</u>